

**MINUTES OF THE MEETING OF MAYBUSH PPG**  
**HELD AT THE PRACTICE ON WEDNESDAY 5<sup>th</sup> SEPTEMBER 2018**

**PRESENT** – Chris & Stuart Monks, David Horn, Margaret & John Laister, John Barnsley, Fazal Mahmood, June Collinson, Ray Watson.

**APOLOGIES** – Dr A Hayat, Louise Gregory, Janet Nother, Janet Turner.

**MINUTES** - the minutes of the meeting held on Wednesday 1<sup>st</sup> August 2018 were accepted.

**MATTERS ARISING** – please note the ‘flu jab’ days are now Saturday 6<sup>th</sup> and Saturday 27<sup>th</sup> October.

**All**

**HEALTH EVENT**

John B updated the Group on the arrangements for the Age UK event to be held at the practice on Monday 1<sup>st</sup> October, 9.30am to midday. John showed copies of the poster and flyers promoting the event. Fazal offered to translate the poster into Urdu.

**Fazal**

Also shown were the press release and text for the Wakefield Express local news correspondents. There will be a piece inserted on the TV screen in the waiting room.

**WEBINARS**

The session will be held in the seminar room at the practice on Monday 17<sup>th</sup> September from 1 to 2 pm. Besides David H and June, John B and Margaret said they would also like to attend. David H will liaise with Emma regarding the arrangements.

**David H**

**‘HOW TO MAKE AN APPOINTMENT’ DOCUMENT**

Ray said he would shortly be distributing this to the whole Group for their final approval. June suggested that some explanation of the role of an ANP might be helpful.

**Ray**

**ANY OTHER BUSINESS**

- David H mentioned the last CCG meeting. The main topics were the ambulance service and Connecting Care. When available, the minutes will be circulated. **David H**
- Ray gave a reminder about the Macmillan Coffee Morning on Friday 28<sup>th</sup> September 10am to midday. The practice is looking for donations of bread, biscuits, and cakes. **All**
- Anyone who is able to attend the ‘flu jab’ days should liaise with Louise. **All**

**NEXT MEETING**

This will be held at the practice on **Wednesday 3<sup>rd</sup> October** at 5.30pm (apologies taken from Margaret and John Laister)

The meeting closed at 6.35pm.